



**BOARD OF DIRECTORS OPEN MEETING**  
 Thursday, April 29, 2021 at 2:00 pm via MS Teams

**PRESENT:** Paul Nichols (Chair), Varouj Eskedjian, Cathy Vosper, Sandra Chapman, Nancy French, Valerie Przybilla, Karen MacGinnis, Craig Hitchman, Liz Mathewson, Michael Bunn, Trish Wood, Heather Zak, Kevin Huestis, Bruce Thompson, Robbie Beatty, Joe Csafordi, Dr. Bruce Bain, Patricia McAllister (by phone).

**REGRETS:** Dr. Kelly Parks.

**STAFF PRESENT:** Mark O'Dell – CFO; Alysia English – CNO; Caitlin Lavoie - Communications Coordinator and Lynda Tinney, EA to CEO/Board of Directors and Recorder.

AGENDA ITEM & DISCUSSION	MOTION / DISCUSSION OUTCOME
<p><b>EDUCATION TOPIC – <i>Worklife Pulse Survey</i></b> – Alysia presented the results of the Worklife Pulse Survey followed by a question and answer period.</p> <p>Alysia will provide an answer as to the total number of staff who participated in 2016 as this piece of information was not included in the presentation. This year, most of the staff who responded were full-time staff. There are quite a few casual staff right now. This explains some of the variation being seen in those 4 years between the number of staff in 2016 and the fact we have increased by at least 100 staff members in those 4 years</p>	
<p><b>1. CALL TO ORDER</b></p>	<p>Paul Nichols called the meeting to order at 2:25 pm.</p>
<p><b>1.1 Confirmation of Quorum</b></p>	<p>A quorum was confirmed.</p>
<p><b>1.2 Approval of Agenda</b></p> <p>It was noted in the Board Work Plan there were a few items that were not included in the agenda and that it is assumed they are all deferred:</p> <ul style="list-style-type: none"> <li>1) Privacy Officer Report</li> <li>2) Accessibility Plan Annual Review</li> <li>3) Occupational Health and Safety Program Review</li> </ul> <p>Varouj noted that the Accessibility Plan Annual Review was deferred at the last Governance Committee meeting. It does require Board review and approval.</p> <p>The Occupational Health and Safety Program review was also discussed, and there was a verbal report that was provided that the hospital had filed information from our Privacy Officer that there were no findings that of any breaches of confidentiality.</p>	<p>MOVED by Craig Hitchman and SECONDED by Valerie Przybilla that the agenda be approved. CARRIED.</p>

<p><b>1.3 Declaration of Conflicts of Interest</b></p>	<p>None declared.</p>
<p><b>2. CONSENT AGENDA</b></p>	
<p>2.1 Board of Directors minutes of March 25, 2021.  2.2 Governance Committee meeting minutes of April 12, 2021  2.3 Finance/Audit Committee  2.3.1 CIS Board Presentation  2.3.2 Finance Department Restructure – Update  2.3.3 Finance Presentation  2.3.4 SBAR February  2.3.5 SBAR March  2.4 CMH Foundation Report  2.5 Auxiliary to CMH Report</p>	<p>Items identified as part of the Consent Agenda were previously circulated.</p> <p>MOVED by Valerie Przybilla and SECONDED by Nancy French that the Board of Directors approves items 2.1, 2.2, 2.3, 2.4 and 2.5 as listed on the Consent Agenda for April 29, 2021. CARRIED.</p>
<p><b>3. BOARD BUSINESS/COMMITTEE MATTERS</b></p>	
<p><b>3.1 Professional Staff Credentialing</b></p> <p>Dr. Bain presented a list of 137 physicians that includes a few more new applications for approval by the Board. The list was circulated to the Board in advance.</p> <p>The Professional Staff categories are: New Applications, GNMI Medical Imaging, Re-Applications, Active, Consulting, Courtesy, Locum Tenens, Locum Tenens &amp; Term, Term (non-HFO), Term (HFO) and Dentistry.</p> <p>The Credentials Committee reviewed all the applications and re-applications and were satisfied that they met all the requirements. The MAC subsequently approved the list and Board approval is now required.</p>	<p>MOVED by Bruce Thompson and SECONDED by Kevin Huestis that the Board of Directors approves the list of Professional Staff Applications and Re-Applications as recommended by the Credentials Committee and the Medical Advisory Committee. CARRIED.</p> <p>The list is attached to these minutes as Schedule 1.</p>
<p><b>3.2 Governance Committee</b></p> <p><u>3.2.1 Board Policies – Creation, Approval &amp; Revision – Board Policy 1-025 (New)</u></p> <p>Karen MacGinnis presented a new policy proposed for Board approval that has been approved by the Policy Committee and Governance Committee.</p> <p>The purpose of the new policy is to align the procedures of creating, approving and revising a Board policy. This includes formatting such as the style and size of font and number sequencing.</p>	<p><u>MOTION</u></p> <p>MOVED by Karen MacGinnis and SECONDED by Craig Hitchman that new policy 1-025 “Board Policies – Creation, Approval &amp; Revision” be approved as recommended by the Policy Committee and Governance Committee. CARRIED.</p>
<p><b>4. REPORTS</b></p>	
<p><b>4.1 Chief of Staff Report</b></p> <p>Dr. Bain presented his report noting a new additional topic at the end of his report “<i>Pandemic and Critical Care Triage Protocol</i>”.</p> <p>With respect to physician staffing, the hospital is in good shape. The med/surg unit is stable currently. In the Operating Room, we were looking at some options regarding increasing our capacity for endoscopies however, the current 3<sup>rd</sup> wave COVID surge</p>	<p>For information purposes.</p>

<p>has stymied that. The hospital is still over-capacity however staff are very happy that we have less than 40 patients. ALC numbers are down.  Dr. Bain talked about the Pandemic and Critical Care Triage Protocol noting we must be prepared to have these very uncomfortable conversations with patients and families and make these very unpleasant decisions.  Dr. Bain circulated a memo last week outlining what this process might entail.</p>	
<p><b>4.2 President &amp; CEO Report</b></p> <p>Varouj presented his report noting the worsening situation in the provincial ICU capacity. Varouj shared a positive vaccination update and touched on recruiting and retaining the best people and some new hires.</p>	<p>For information purposes.</p>
<p><b>5. OTHER BUSINESS</b></p>	
<p><b>5.1 Next Meeting Date</b></p>	<p>Thursday, May 27, 2021 at 2:00 pm via MS Teams</p>
<p><b>6. MOTION TO ADJOURN THE OPEN MEETING &amp; MOVE INTO THE IN-CAMERA MEETING</b></p>	<p>MOVED by Craig Hitchman and SECONDED by Valerie Przybilla to adjourn the Open meeting at 3:13 pm and move into the In-Camera meeting. CARRIED.</p>