



BOARD OF DIRECTORS OPEN MEETING

Thursday, May 27, 2021 at 2:00 pm via MS Teams

- PRESENT:** Paul Nichols (Chair), Varouj Eskedjian, Cathy Vosper, Nancy French, Valerie Przybilla, Karen MacGinnis, Liz Mathewson, Michael Bunn, Trish Wood, Heather Zak, Kevin Huestis, Bruce Thompson, Robbie Beatty, Joe Csafordi, Dr. Bruce Bain, Patricia McAllister (by phone).
- REGRETS:** Dr. Kelly Parks, Craig Hitchman, Sandra Chapman.
- GUESTS:** Margaret Beatty, Incoming CEO of CMH and Erin Keogh and Bruce Pye for the Education Session.
- STAFF PRESENT:** Mark O'Dell – CFO; Alysia English – CNO and Lynda Tinney, EA to CEO/Board of Directors and Recorder.

AGENDA ITEM & DISCUSSION	MOTION / DISCUSSION OUTCOME
<p>INTRODUCTION OF MARGARET BEATTY, INCOMING CEO</p> <p>Margaret Beatty provided an introduction and thanked the Board, Senior Team and guests for the invitation to attend the Board meeting. Margaret talked about her educational background, volunteer experience on various Boards and career. Margaret requested the opportunity to schedule 30-minute meetings with each individual Board member either by phone or MS Teams prior to her starting on June 24. Lynda Tinney will help organize the meetings with Margaret.</p>	
<p>EDUCATION: EPIC UPDATE</p> <p>Varouj invited Erin Keogh and Bruce Pye to attend this meeting to give the Board an EPIC project update. This is another opportunity to provide the more education and updates on our EPIC system that is going live on December 3, 2021. Erin and Bruce have taken leadership roles in this project at both the regional and local levels and prepared this presentation to give an update and sense of what is front of us moving forward given the level of investment the hospital is making.</p> <p>Erin Keogh, Project Manager and Bruce Pye, Shared Regional CIO/IT Advisor provided:</p> <ul style="list-style-type: none"> • a review of timelines and scope overview • an integration overview • a conversions overview • benefits, and 	

<ul style="list-style-type: none"> key takeaways. <p>Board members asked very engaging and relevant questions during and after the presentation.</p>	
1. CALL TO ORDER	Paul Nichols called the meeting to order at 3:00 pm.
1.1 Confirmation of Quorum	A quorum was confirmed.
1.2 Approval of Agenda	MOVED by Bruce Thompson and SECONDED by Cathy Vosper that the agenda be approved. CARRIED.
1.3 Declaration of Conflicts of Interest	None declared.
2. CONSENT AGENDA	
2.1 Board of Directors minutes of April 29, 2021. 2.2 Finance/Audit Committee minutes of April 27, 2021 2.3 Governance Committee meeting minutes of May 10, 2021 2.4 Quality Committee meeting minutes of May 11, 2021 2.4.1 Q4 Quality Care & HSAA Indicators Report 2.4.2 Q4 Incidents Report 2.4.3 Q4 Employee Safety & Workplace Violence Incidents Report 2.4.4 Human Resources Report 2.5 CMH Foundation Report 2.6 Auxiliary to CMH Report	Items identified as part of the Consent Agenda were previously circulated. MOVED by Karen MacGinnis and SECONDED by Trish Wood that the Board of Directors approves items 2.1, 2.2, 2.3, 2.4, 2.5 and 2.6 as listed on the Consent Agenda for May 27, 2021. CARRIED.
3. BOARD BUSINESS/COMMITTEE MATTERS	
3.1 Governance Committee 3.1.1 Community Engagement & Communications Plan 3.1.2 Board Work Plan 3.1.3 CMH By-Laws 3.1.1 The Governance Committee recommends new wording of the “Purpose” statement in the Community Engagement & Communications Plan as set out in the minutes of their meeting held on May 10. 3.1.2 Michael Bunn highlighted the proposed changes to the Board work plan, incorporating the net results of reviews conducted by the Policy Sub-Committee on two occasions and the Governance Committee. Some of the changes involved timing and re-organization and grouping of items under the Board committees that are responsible for them. 3.1.3 Michael Bunn highlighted the major changes in the CMH By-Laws. One major change is that all references to a “Treasurer” have been deleted.	<u>CONSENSUS</u> The Board endorsed the new wording of the “Purpose” statement as recommended by the Governance Committee. The Board endorsed the suggested changes to the Board Work Plan as recommended by the Policy Sub-Committee and Governance Committee. <u>MOTION</u> MOVED by Karen MacGinnis and SECONDED by Bruce Thompson that the amendments to the CMH By-Laws be approved and recommended to the Annual General Meeting for endorsement. CARRIED.
3.2 Quality Committee	<u>MOTION</u>

<p>3.2.1 Accessibility Policy 5-010 (New) Michael presented the new Accessibility Policy that the Quality Committee has reviewed and approved and is recommending to the Board for approval.</p>	<p>MOVED by Karen MacGinnis and SECONDED by Bruce Thompson that the new Accessibility Policy 5-010 be approved by the Board as recommended by the Quality Committee. CARRIED</p>
<p>3.3 Professional Staff Credentialing</p>	<p>There were no Professional Staff Credentials requiring Board approval this month.</p>
<p>4. REPORTS</p>	
<p>4.1 Chief of Staff Report</p> <p>Dr. Bruce Bain presented his Chief of Staff that was circulated in advance. Dr. Bain’s reported covered physician staffing, patient volumes and the “Choosing Wisely” campaign, a great initiative that Dr. Bain supports.</p> <p>Our Lab Manager, along with our Lab Director based out of PRHC, have proposed we become a Level 1 Choosing Wisely hospital. Dr. Bain has been working with them to move this initiative forward. This program aims to reduce unnecessary testing and procedures as well as rationalizing some treatments and prescribing, hopefully improving patient care and patient safety.</p>	<p>For information purposes.</p>
<p>4.2 President & CEO Report</p> <p>Varouj Eskedjian presented his report that was circulated in advance. We are still under the ‘stay at home’ order that may be relaxed over time. It will continue to change and evolve, and as it does, Varouj will continue to apprise the Board of that.</p> <p>Alysia briefly talked about vaccinations. CMH, in conjunction with HKPR, have been able to offer vaccines for the second dose to our priority health care workers, as well to our volunteers including the Board of Directors. Overall staff compliance at CMH having received their first dose is between 85-90%. There are no plans at this point to support community vaccinations but have offered it as an option to HKPR if needed.</p> <p>Varouj noted the Board support of hospital staff in light of the recent media story was appreciated.</p> <p>Nursing Week was very successful and well appreciated.</p> <p>On June 7 at 10 am, the hospital is scheduled to appear before County Council regarding the request from NHH and CMH for \$1M of capital support annually for 10 years.</p>	<p>Report for information purposes.</p> <p>Board Members and CMH Foundation Board members will receive the link to the County Council meeting on June 7 at 10 am and are encouraged to attend. Included will be a video that has been pulled together by some of the communications staff.</p>
<p>5. OTHER BUSINESS</p>	

<p>5.1 Board Summer Retreat – Planning</p> <p>It is the Board’s intention to hold a summer retreat in August, whether it is in person or virtual. The hospital management group will be invited as well.</p>	<p><u>RETREAT TOPICS</u></p> <p>Governance Board Policies New Governance Model</p> <p>Karen, Cathy and Liz volunteered to organize the retreat.</p> <p>Lynda and Blaine Tinney have offered their venue if a face-to-face retreat is allowed. There will be a virtual option available to any Board member who does not feel comfortable attending in person.</p>
<p>5.2 Next Meeting Date</p>	<p>June 8, 2021 at 2:00 pm - TBC</p>
<p>5.3 Annual General Meeting</p>	<p>Thursday, June 24, 2021 following adjournment of CMH Foundation Annual General Meeting at 4 pm.</p>
<p>6. MOTION TO ADJOURN THE OPEN MEETING & MOVE INTO THE IN-CAMERA MEETING</p>	<p>MOVED by Robbie Beatty and SECONDED by Michael Bunn to adjourn the Open meeting at 3:35 pm and move into the In-Camera meeting. CARRIED.</p>