



**ANNUAL GENERAL MEETING OF THE
CORPORATION OF CAMPBELLFORD MEMORIAL HOSPITAL**

Thursday, June 24, 2021 via MS Teams

PRESENT: Paul Nichols (Chair), Varouj Eskedjian (Pres & CEO), Michael Bunn, Trish Wood, Cathy Vosper, Valerie Przybilla, Robbie Beatty, Kevin Huestis, Dr. Bruce Bain, Dr. Kelly Parks, Trish Wood, Karen MacGinnis, Sandra Chapman, Patricia McAllister, Nancy French, Bruce Thompson, Liz Mathewson, Craig Hitchman.

GUESTS/PUBLIC/STAFF: Margaret Beatty, Alysia English, Mark O'Dell, Bruce Pye, Rachelle Williams, Kevin Trueman, Ashley Buck, Megan McCarrell, Jennifer Glover, Carrie Hayward, Douglas Hunt, Norma Thompson, Jessica Holt, Caitlin Lavoie, Sue Dickens (Press), David Piccini (MPP), John Russell, Karen Guy, Katie Mahon (KPMG).

AGENDA ITEMS & DISCUSSION	DECISION POINTS
<p>1. WELCOME & INTRODUCTION OF MARGARET BEATTY, CEO Paul Nichols called the meeting to order at 4:38 pm and welcomed everyone to the 2021 Annual General Meeting of the Corporation of Campbellford Memorial Hospital. Paul acknowledged and welcomed Margaret Beatty to the AGM and to her new position as CEO of Campbellford Memorial Hospital. Paul also acknowledged the appreciated presence of David Piccini, MPP.</p>	
<p>2. ADOPTION OF MINUTES OF JUNE 17, 2020 ANNUAL GENERAL MEETING Paul Nichols entertained a motion to approve the June 17, 2020 Annual Meeting minutes.</p>	<p>MOVED by Karen MacGinnis and SECONDED BY Bruce Thompson that the minutes of the Annual General Meeting held on June 17, 2020 be approved. CARRIED.</p>
<p>3. CHAIR'S REPORT Paul Nichols referenced his message in the Annual Report that was circulated in the meeting package. In addition, Paul noted that he was finishing his second year as Chair of the Board of Directors. Halfway through his 2-year term, everyone was dealing with COVID which forced a radical change in the way that the Board did business notably moving quickly to virtual meetings. Part way through that, Varouj made his decision to retire and the hospital was successful in recruiting Margaret Beatty as the new CEO of CMH starting on June 25.</p>	<p>Report for information purposes.</p>

<p>Paul thanked all the Board members for all their support over the last 2 years. It was very much appreciated, particularly the help and support from Kevin Huestis. Paul is also grateful to MPP David Piccini for his unprecedented support for our hospital and for our redevelopment efforts and looks forward to continuing to work with David in the future.</p>	
<p>4. PRESIDENT & CEO REPORT Varouj Eskedjian referred to his message in the Annual Report. A special thank you was extended to David Piccini, MPP who has been a strong advocate for CMH and to the community who have been so supportive of the hospital. Varouj expressed his optimism that the hospital will in in a position to plan for the redevelopment in the very near future. Varouj thanked the Board of Directors of CMH, the CMH Foundation, Multicare Lodge and Health Centre and all the hospital staff for their support over the past 4 years. A special thank you was extended to David Piccini for his support and advocacy for CMH and the community.</p>	<p>Report for information purposes.</p>
<p>5. CHIEF OF STAFF REPORT Dr. Bruce Bain referenced is report in the Annual Report. Being an unprecedented year with COVID, it has put a tremendous amount of strain on staff and physicians. Being fortunate not having to treat several COVID patients, however at the same time we saw unprecedented numbers of patients in CMH unlike before. At times the hospital had up to 48 patients in a 34-bed hospital and was getting extraordinarily crowded. The ER department was not busy with respect to volume but was busy with respect to acuity and that continues now even though our volumes are down. Throughout all of this, all CMH staff have performed unbelievably at maximum capacity and for extended periods of time. Even though the staff struggles at times with the workloads the staff managed to come through. Two new physicians have joined the team and have worked out extraordinarily well. Overall, we have done very well. The Board and staff should be extremely proud of CMH at how well they have done. From what Dr. Bain has seen over the past year and a half, he has no doubt the staff and team we have right now can take the strain and have shown they are capable of that. Dr. Bain thanked Varouj for all his mentorship and all the hard work that he has done and has shown exemplary leadership throughout the past 4 years.</p>	<p>Report for information purposes.</p>
<p>6. AUXILIARY REPORT Robbie Beatty read her message from the Annual Report. The Auxiliary's commitment was to raise \$32,000 towards the purchase of a Cardiac Telemetry System. Despite all the challenges they faced, it was a great pleasure that the Auxiliary's Co-President, Maureen Marvin, presented their annual hospital donation of \$50,000 to Varouj Eskedjian in May. Robbie provided a breakdown of how this was achieved. At the end of their 77th year, the Auxiliary to CMH has contributed \$1,238.980 towards the purchase of hospital medical equipment.</p>	<p>Report for information purposes.</p>
<p>7. AUDITOR'S REPORT Katie Mahon from KPMG presented the Audited Financial Statements for the fiscal year ending March 31st, 2021 that were included in the meeting package.</p>	<p>MOVED by Trish Wood and SECONDED by Kevin Huestis that the Auditor's Report for the fiscal year ending March 31st, 2021 be approved as presented. CARRIED.</p>

<p>The Audit was completed in May and KPMG was able to maintain their original timelines for the audit virtually. The statement includes a ‘clean’ opinion and the statements present fairly the financial position of CMH as of March 31, 2021. CMH completed the fiscal year with a surplus of \$715,163 which was a result of some funding that came through from the Ministry late in the fiscal year.</p>	
<p>8. APPOINTMENT OF AUDITORS</p>	<p>MOVED by Karen MacGinnis and SECONDED by Robbie Beatty that KPMG be appointed as Auditors for the fiscal year April 1, 2021 to March 31, 2022. CARRIED.</p>
<p>9. APPROVAL OF CMH BY-LAWS A summary report outlining the proposed amendments to the CMH By-Laws was circulated in the package. Michael Bunn reported the Board of Directors passed amendments to the CMH By-Laws on May 27, 2021 and these amendments require endorsement by the members of the Corporation. The paragraph establishing the duties and responsibilities of the Board of Directors was added to Article 4 as section 4.7 and the office of Treasurer was eliminated.</p>	<p>MOVED by Bruce Thompson and SECONDED by Robbie Beatty that the amendments to the CMH-Laws be approved by the Members of the Corporation. CARRIED.</p>
<p>10. NOMINATING COMMITTEE REPORT The report of the Nominating Committee was circulated as part of the package. The Nominating Committee recommends the following for election and re-election as Directors for 3-year terms: Nancy French, Kevin Huestis, Michael Bunn, Carrie Hayward, Douglas Hunt, Jennifer Glover and Sandra Conley.</p>	<p>MOVED by Karen MacGinnis and SECONDED by Valerie Przybilla that: Nancy French, Kevin Huestis and Michael Bunn be re-elected to the Board of Directors for a 3-year term (2021-2024), and Carrie Hayward, Douglas Hunt, Jennifer Glover and Sandra Conley be elected to the Board of Directors for 3-year terms (2021-2024). CARRIED.</p>
<p>11. SPECIAL ACKNOWLEDGMENTS Special acknowledgments were extended to Paul Nichols for his role as Chair for the past 2 years and to out going Directors, Craig Hitchman, Heather Zak and Joe Csafordi for their time and effort, and to Valerie Przybilla who is completing her 9-year term on the Board of Directors. David Piccini thanked all the Board Members who are retiring, for their hard work and dedication especially during a pandemic. David acknowledged and thanked Paul Nichols and Varouj Eskedjian for their leadership and commitment to CMH and to the community and welcomed new CEO Margaret Beatty. Margaret Beatty thanked the hospital Board of Directors, Senior Team, community representatives for the invitation to introduce herself at the Annual Meeting. Margaret talked about the campus of care model that has been developed, change and some of the challenges with change and her meet and greet process with individual Board members and staff.</p>	

12. ADJOURNMENT

MOVED by Valerie Przybilla to adjourn the Annual Meeting at 5:22 pm. CARRIED.