



Subject: **COMMUNITY MEMBERS FOR BOARD COMMITTEES**

Board of Directors  
Policy Manual

Policy # 5-170  
Approved by: Board of Directors  
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Revised (R) / Reconfirmed (RC) Dates

March 2022 (r), May 2023 (r)

## POLICY

The Hospital is committed to the principle of Community Engagement and will recruit Community Members to sit on Board Committees.

## PURPOSE

To provide a policy framework that outlines the recruitment process, the term, and the responsibilities of Community Members.

Community Members are appointed to a Board Committee in order to:

1. Provide a community 'voice' by being voting members of Board Committees.
2. Augment essential skill sets on Board Committees.
3. Provide an opportunity for community input in health care planning and decision-making.
4. Provide a "training ground" for potential Board Directors.
5. Ensure the involvement of diverse stakeholders, including whenever possible, a representative from local indigenous communities.
6. Improve public transparency.
7. Increase public trust and confidence.
8. Educate and inform a broader section of the community about the Hospital's Mission, Vision, and Values as well as its initiatives and challenges.

## PROCEDURE

1. Up to three Community members may be recruited to sit on Board Committees as voting members, one per each standing committee as referenced in the CMH Administrative By-law, and are invited to attend Open Board meetings in a non-voting capacity.
2. Community members are not eligible to be a Committee Chair.
3. Community Members can only be appointed to the standing committees referenced in the CMH Administrative By-law, Quality, Resources/Audit or Governance.
4. Community Members may sit for at least one year and this term may be renewed annually on recommendation of the Nominating Committee and approval of the Board to a total of three years.
5. Community Member recruitment and appointment will be conducted in the same manner as Director recruitment as prescribed by Policy 5-310.
6. Community members will be selected for skills and characteristics that advance the interests of the Hospital.
7. Community members will adhere to the Board's policies and procedures, Hospital By-Law, Code of Conduct, Conflict of Interest, and in all other ways carry out the duties and responsibilities of directors.



8. Former Board Directors may sit as Community members for one additional year when their term as Board Director expires.
9. If there is an opening for a Board Director, a Community member may apply for the position; if they do so, their skills, attendance, and performance as a community member will be considered.

The above procedures may be waived or amended at the Board's discretion to address specific needs or circumstances.