



Board of Directors
Policy Manual

Subject: **CHIEF OF STAFF SEARCH
COMMITTEE TERMS OF REFERENCE**
Policy # 2-035
Approved by: Board of Directors
Issue Date: September 27th, 2022

Revised (R) / Reconfirmed (RC) Dates

POLICY

The Chief of Staff Search Committee (the “Committee”) is an ad-hoc special committee responsible to the Board for ensuring continuity of clinical leadership for the Hospital.

PURPOSE

The primary purpose of the Chief of Staff Search Committee (the “Committee”) is to assist the Board in ensuring continuity of clinical leadership for the Hospital in light of a planned or unexpected vacancy in the position of Chief of Staff through the following tasks:

1. Determining and recommending to the board any changes to the Chief of Staff Job Description.
2. Determining and overseeing the process for selecting CMH’s new Chief of Staff and providing a recommendation to the Board on the results of the selection process.

PROCEDURE

1. Committee Composition and Standing
 - a. The composition and duration of the Committee will be determined as the need arises and will consist of:
 - i. The Chief Executive Officer
 - ii. The Chief Nursing Officer
 - iii. The current/past Chief of Staff
 - iv. Chair of the Board of Directors
 - v. At least 1 additional board member